

Collector Wind Farm – Community Consultative Committee (CCC) - Meeting Notes

Date	Wednesday 27 November 2019	Time	6.30pm – 8.30pm – site office, Collector Wind Farm
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Attendees

Margaret Harvie (MH) Chairperson		
Brian Mor (BM)	John Hoskins (JH)	James McKay (JM)
Martha Truelove (MT)	Terry Lovelock – CCA rep (TL)	Tony Walsh (TW)
Edward Geishofer (EG)		
Neil Weston (NW) Ratch Australia	Ian Lawrence (IL) Ratch Australia	

Apologies: John Stafford (ULSC), Kaye Paterson (notetaker)

Item number	Discussion	Actions
	The meeting was preceded by a tour of the site showing the progress of construction for the turbines and the transmission station.	
1	<p>Welcome and apologies</p> <ul style="list-style-type: none"> ▪ Margaret Harvie (MH) welcomed CCC members, particularly Terry Lovelock (TL), representing the Collector Community Association, who was attending his first meeting ▪ Introductions around the room and an opportunity for members to outline any particular area of interest in the project 	
2	<ul style="list-style-type: none"> ▪ MH updated the committee on DPIE’s progress in approving the committee membership following the application process held earlier in the year ▪ Members confirmed that they had received their official letters of appointment ▪ MH referred to the Terms of Reference for the CCC which had been developed and discussed earlier in the year but not finalised at that time. ▪ Given the CCC’s official reformation this will be circulated in advance and discussed at the next meeting. 	MH to table Terms of Reference as a item at next meeting
3	<p>Standing declaration of pecuniary or other interests</p> <ul style="list-style-type: none"> ▪ Martha Truelove (MT) receives a financial benefit due to proximity of her property to the wind farm. 	
4	<p>Correspondence</p> <ul style="list-style-type: none"> ▪ No correspondence received 	

5	<p>Questions/comments arising from tour of the wind farm</p> <ul style="list-style-type: none"> ▪ MT asked about the Lerida Road South upgrade. NW confirmed that the primary remaining task was to apply a final seal and that this is scheduled to be done after construction activity is completed, subject to agreement from council. ▪ John Hoskins (JH) enquired about fire management and recommended that two self-contained units could be located in high risk areas to ensure that fires are tackled as quickly as possible. He suggested that these might be donated to the community once the project was completed. ▪ Neil Weston (NW) agreed to table the suggestion at the next monthly project risk management meeting. He also confirmed the existing fire management measures including an approved fire management plan which is available on the project website. Water tanks are located around the site, water trucks are in use, all site vehicles carry extinguishers and have radio communication links and there are trained safety personnel on site. ▪ Brian Mor (BM) noted that he was impressed with the speed of progress. ▪ JH noted that weather conditions had been favourable for construction. ▪ NW agreed that very few days had been lost to weather so far. He also made reference to the audit conducted this week. This found that work was compliant with all conditions of the development approval. This report will be posted to project website when available. 	
6	<p>CCC Update - Round the table with what we are hearing in the community</p> <ul style="list-style-type: none"> ▪ JH - had not heard anything but would report back to the community on the site visit ▪ MT - No update ▪ Edward Geishofer (EG)- No update ▪ BM - No update ▪ James McKay (JM) – No update ▪ Tony Walsh (TW) - Reported that there was interest in how the Community Funds were going to operate ▪ TL - Reported that thought was being given to projects that could be supported through the Community Funds 	
7 (a)	<p>Collector Community Trust – elections for advisory committee positions</p> <ul style="list-style-type: none"> ▪ Ian Lawrence (IL) introduced the history of consultation leading to the formation of the trust and the local preference for a committee to be elected to oversee this trust. The trust administers 20% of the community funds available to Collector. 	<p>RATCH to update plan for election of Collector Community Trust positions in line with</p>

	<ul style="list-style-type: none"> ▪ IL introduced a proposal for conducting an equitable election process for the committee positions in line with this preference ▪ MH suggested working through the points raised in the paper to identify any potential amendments. This was agreed. ▪ Qualifying area for nominations and voting <ul style="list-style-type: none"> - EG sought clarification whether the 10km radius from the wind farm for the projects that were to benefit was the same in both the Collector Trust and the council's portion of the fund (to be administered through the Council's Section 355 committee). - NW confirmed that the portion administered through the S355 committee would prioritise spending within 10km but would not be confined to spending within the 10km radius. It is intended that the Collector Trust would be restricted to spending within 10km. ▪ Distribution of material <p>BM observed that the postal distribution for project newsletters does not include every property within the proposed 10km radius, because he has never received a copy by post but does receive it by email.</p> <p>TW suggested that a post be used to distribute information and ballot papers with an option to request additional ballot papers mentioned in the supporting material displayed online to ensure that all have the opportunity to cast an individual vote.</p> ▪ Promotion methods <p>TW suggested that in addition to the plan to publicise the election process by website, social media, media relations and newsletters, posters be supplied to post offices in Gunning and Gundaroo to reach people living within 10km of the wind farm who collect mail from these locations. This was agreed.</p> <p>- Information provided should clearly indicate if people do not receive their voting papers by a certain date they should make contact to request a paper.</p> ▪ Nominations <p>MH asked how people are going to know who to vote for based on a name only. It was agreed that ballot papers should only contain nominees' names although those nominating are free to publish and distribute their own material should they wish.</p> ▪ Polling method <p>MH asked whether the number of ballots delivered to each property should be proportional to number of adult residents. TW and MT suggested that additional ballot papers are available at the polling venue and distributed based on provision of proof of address. After discussion involving several contributors it was agreed that two ballot papers should be posted and the associated information should make</p> 	<p>agreed measures</p>
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	<p>clear that it is one ballot per person. There would be the option for residents to request more ballot papers based on additional adults in the household.</p> <p>EG suggested hand numbering papers to ensure integrity. It was agreed that each person could vote for one person on their ballot paper. This will allow for a simple 'first past the post' system in counting the votes.</p> <ul style="list-style-type: none"> ▪ Collateral <ul style="list-style-type: none"> BM suggested material should include a map indicating the 10km radius. This was agreed. 	
7 (b)	<p>NW reiterated that funds are available to support local community projects on request during construction and advised that although this won't be formally publicised, CCC members were free to share with the community the fact that there are available funds.</p> <p>He noted that funds had been provided to Collector School and Gunning Health Centre.</p> <p>EG thanked Ratch for the donation towards the school's irrigation project.</p>	
8	<p>Construction project delivery:</p> <ul style="list-style-type: none"> ▪ NW updated the committee on the construction progress ▪ Construction is ahead of schedule with 13 turbine foundation concrete pours completed. The original schedule allowed for a single foundation to be poured before Christmas. ▪ Traffic controls have been removed from Lerida Road as work to upgrade the road is complete, in line with the approval conditions ▪ The site will shut down for Christmas on 20 December until 6 January. Some maintenance work and/or equipment servicing may take place but no construction activity ▪ Turbine components are scheduled to arrive in Australia in January and deliveries are to start in late January. Specialist contractor Rex J Andrews is securing RMS permits for the haulage and the details will be reported to the community as they are known. ▪ Cranes to erect turbines are scheduled to arrive on site in April with commissioning due to start in September and the project is scheduled to be fully operational in January 2021 ▪ There have been more than 300 inductions for people to work on the site. There are currently around 100 personnel on site ▪ Divall's Earthmoving of Goulburn are involved with civil engineering work for the substation construction and the Bushranger Hotel will be involved in catering on site with the establishment of a van to supply lunch food. ▪ JM asked about contact with ULSC for completion of the road. NW advised that the project team are in regular contact with the council regarding the status of the road 	

9	<p>Community Engagement</p> <ul style="list-style-type: none"> ▪ One complaint has been recorded related to construction, which was raised by MT in relation to traffic management on Lerida Road ▪ IL reported that a drop-in session is planned for early 2019 to provide information to the community about the transport of turbine components. EG asked if maps and supporting information could be included with the information session. IL confirmed this would be the case. ▪ IL said that the opportunity for residents to request landscaping treatment to screen views of the wind farm was included in the forthcoming newsletter as a standing item. ▪ JM confirmed that the CCC had raised the item previously to ensure that people are aware that landscaping is available. ▪ NW indicated that some residents had taken up this opportunity. 	
10	<p>Other Business</p> <ul style="list-style-type: none"> ▪ An email from the independent environmental auditor was circulated to give CCC members the opportunity to make any comments to inform the auditor's report. A copy of this is attached. ▪ NW and IL informed the committee that a video documenting the construction of the wind farm had been commissioned. There would be opportunities for CCC members to contribute and anyone interested should indicate this. JM and MT indicated that they were not interested in being part of the video. ▪ An item for discussion at the next meeting is the value in continuing the Collector Windfarm Forum website. https://www.collectorwindfarmforum.com.au/ 	
9	<p>Next meeting – 11 March 2019.</p> <p>JH asked whether alternate meetings in 2020 could be held on site and be preceded by a site tour to allow the CCC to see the progress. This was agreed.</p> <p>The next meeting will be back at the Bushranger Hotel.</p>	

A site visitor just submitted a new Contact Form
<https://www.collectorwindfarmforum.com.au/>

Message Details:

Name: Peter Marshman

Email: peter@j2m.com.au

Subject: Independent environmental audit

Message: To the representatives of the CCC for Collector Wind Farm, I have been engaged by RATCH to undertake an independent environmental audit on the Collector Wind Farm Project in accordance within Condition C10 of NSW DPIE Project Approval. I am seeking consultation with you in regard to this audit in accordance within C10 (c) of the Project Approval. The audit is reviewing works undertaken since construction commenced in late May 2019. The audit will be conducted by myself and two days are allocated for site inspection and auditing of records. The onsite component of the audit is scheduled for 26 - 27 November 2019. If you have any feedback or comments on this project, please contact me directly or provide an email response. Sincerely Peter Marshman 0422 925 598

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