

Action Items

Collector Wind Farm Forum

Date	5 April 2018	Time	6.30pm – Bushranger Hotel, Collector
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Attendees

Greg Smith (GS) Chair	James McKay (JMCK)	Brian McCormack (BMc)
Brian Mor (BM)	John Hoskins (JH)	Richard Stacy (RS)
Martha Truelove (MT)	Sharon Swincer (SS)	Gary Poile (GP)
Neil Weston (NW) Ratch Australia	Tom Mitchell (TM) Ratch Australia	Danielle Annells (DA) Collaboration Whisperer

Apologies

Tony Walsh (TW)		
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No.	Action	Responsibility	Due Date
1	Welcome and apologies <ul style="list-style-type: none"> GS welcomed participants, acknowledging that TW had indicated he had not received notice for the meeting and was therefore unable to attend due to other commitments 	Note	
2	Declaration of pecuniary or other interests <ul style="list-style-type: none"> The pecuniary interests of the meeting participants remain the same as at previous meetings. DA highlighted that she is a contractor to Ratch Australia 	Note	
3	Confirmation of minutes <ul style="list-style-type: none"> Minutes of the November 9 meeting were accepted as an accurate account of the meeting. It was noted that the Forum's preference of adopting a 10 km limit in the definition of who would be eligible to seek funding from the proposed ULSC 355 Committee had been agreed by the Council 	Note	
4	Correspondence <ul style="list-style-type: none"> There were no items of correspondence for this meeting 		
5	Project Updates <ul style="list-style-type: none"> NW updated the Forum, noting that: <ul style="list-style-type: none"> the Mt Emerald WF project in Queensland is under construction and due for completion in H2 2018; and the Collinsville solar farm under construction in Queensland is due for completion in H1 2018 At this stage a number of the service suppliers engaged by Ratch for the Mt Emerald wind farm will also be part of the Collector Wind Farm Consistent with previous reports, NW indicated that Ratch remains committed to delivering the 		

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Collector project, subject to commercial conditions and investment decisions; this may include commercial solutions that are less dependent on having a traditional uptake power contract before proceeding

- Ratch is targeting construction commencement in Q3/4 2018; noting that the validity of the development approval lapses on the project by 3 December 2018. Various legal, commercial and financial processes associated with the Collector project are currently being accelerated, with the ambition of reaching financial closure in September/October
- In response to questions, NW indicated that from the date of commencing the project to formal commissioning and production of full-scale energy is approximately 20-24 months. The actions Ratch has to take to constitute a formal start of the project by December are defined in the approval, and are related to key construction activities
- NW highlighted that the company is likely to need to seek a modification to their current approval in order to allow for realignment of the connection to the external grid, but given this is likely to reduce the footprint, it is considered as a minor modification.

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6&7 **Community Engagement and Community Enhancement Fund**

- GS noted that further consultation on Ratch's proposed Community Engagement Plan for the Collector Wind Farm and the need to progress developing the legal form and proposed structure of the Community Enhancement Fund were listed as separate agenda items
- , GS summarised their potential significance and the relationship that would likely develop between them during their discussion at this meeting
- In the event, while presentations on both issues were made by Ratch staff and documents had been provided separately, the nature of the conversation which followed substantially connected the two items. For that reason, the conversation is recorded here as though it was one conversation rather than two separate discussions
- DA spoke to the Community Engagement Plan which had been circulated to the Forum members prior to the meeting, and is strongly informed by her conversations with individual members of the Forum
- The Plan centres includes a projected workshop (date to be determined) to consult the community on the community enhancement funds that have been developed through the negotiations in this project to date
- The Community Engagement Plan also outlines Ratch's proposed communication plan, provides a six-month

outlook of likely actions and a broad timeline of events and communication for 2019. The detailed plan indicates who Ratch would be seeking to communicate with, the timelines for their communication, and the principles on which the consultation processes would rest

- The conversation quickly turned to the need for the community to be consulted about the fact that there are two community enhancement funds proposed for the project. One of these is to be managed as a 355 Committee by the Upper Lachlan Shire Council (ULSC), with community representatives on the committee. The other is a local fund, the details of which are to be further discussed later in this meeting
- Forum members highlighted their view that the Collector community would not be aware of the two funds being established (NB: the developments have been reported in detail in the minutes of these meetings previously), and that unless information about both was included in the communications and workshop process, the consultation process would be challenged and possibly unsuccessful
- It was particularly highlighted that the ULSC needed to be directly involved in the consultation process given its role in the establishment and projected management of one of the two separate structures
- At another point in the conversation, TM spoke to his written material outlining the key issues now needing to be progressed to establish the local or non-Council Community Enhancement Fund as a discretionary trust with a corporate trustee
- While much of the legal work involved in creating the body would be undertaken by Ratch, there are key decisions such as the number of directors of the trust, the potential beneficiaries of the trust and the uses to which the funds can be employed which will need to be resolved by consultation with the community – the process proposed in the Ratch community engagement plan reported above
- The purpose of this current conversation with the Forum is to gain any views members might have about these more technical issues, and a sense of their views as to whether the two proposals should continue
- The following points represent a summary of the consensus reached in a wide-ranging conversation over the following 1.5 hours;
 - While they have not historically all agreed to the creation of the two structures, the Forum members are in broad agreement that the consultation with the wider community about the proposed two tier set up should occur before making a decision about whether to continue
 - The Collector community should be able to support (resource ?) the two different processes, which will

	<p>have related but different criteria, and provide the two lots of representatives required – the members of the ULSC 355 Committee and the directors of the proposed trust</p> <ul style="list-style-type: none"> - There is an urgent need for the communication and consultation processes proposed by Ratch, and it was agreed that these should go ahead in the broad format proposed by DA - The workshop will potentially occur in early May, with a final date and time to be determined by consultation. The workshop will be structured to allow full discussion of all of the issues involved, with the aim of building a consensus position in the community about whether or not to support the two fund structure and this will then give Ratch clear direction about how to finalise the structure of the community enhancement fund/fund(s) as the project gets underway - The workshop and any communication and consultation processes must deal frankly with the history of the two bodies being created - It is extremely important that ULSC take an active part in the consultation processes, and BM undertook to encourage the Council to do that - Ratch should proceed to develop a proposed model for the local community enhancement fund along the broad lines outlined by TM in his presentation to assist discussion in the consultation process, but it was noted that approving the elements of the Fund is not their role - Forum members were requested by Ratch to participate in the workshop consultation processes, as their engagement with all the issues throughout the project provides them with a level of knowledge and understanding that will be of great assistance in the collaborative workshop process. However, it was noted that Forum members might either be unavailable or not willing to participate and that was also acceptable 	<p>BM</p> <p>NW, TM, DA</p>	
<p>10</p>	<p>Next meeting</p> <ul style="list-style-type: none"> • The next meeting is likely to be held in the first half of June 2018, with the final date to be determined. • The meeting closed at 8:37 PM. 	<p>NW/GS</p>	

Meeting action items endorsed by:

Signature:

Name: Greg Smith, Independent Chair – KJA

Date: