

Collector Wind Farm Community Trust Advisory Committee – Meeting Minutes

Date: 21 March 2024

Subject: CWF Community Trust: Advisory Committee meeting
7pm via teleconference

Attendees: James McKay (**JM**), Advisory Committee Chairperson
Denise Duck (**DD**), Advisory Committee Member
Penelope Marshall (**PM**), Advisory Committee Member
Melinda Loew (**ML**), Ratch-Australia Corporation Advisory Committee Secretary
Paision Sutjarit Ratch-Australia Corporation (**RAC**) representative

Apologies: NIL

No.	Item / Discussion/ Action	Responsibility	Due
1	Welcome, introductions and apologies	Note	
2	<p>Pecuniary interests, conflicts of Interest, minutes from last meeting</p> <p>Declarations of personal interest:</p> <ul style="list-style-type: none">- James McKay<ul style="list-style-type: none">o CCA board member- Denise Duck<ul style="list-style-type: none">o Memorial Hall board membero CCA financial member- Penelope Marshall<ul style="list-style-type: none">o Member of the Uniting Church congregation <p>Previous minutes actions:</p> <p>General business</p> <p><i>Advisory Committee discussed intent to apply for unspent funds from the COLWF S355 Community Fund (managed by the Upper Lachlan Shire Council) to be transferred to the COLWF Community Trust (this fund).</i></p> <p>After discussion about intent of Deed of Agreement and mechanisms available including the establishment of a coordination meeting between the two funds, Committee unanimously resolved the Secretary to write to ULSC Mayor and GM seeking meeting:</p> <p>Following the motion in at the Collector Wind Farm – Community Consultative Committee (CCC) on 6 Dec 2023 where Mayor Pam Kensit took the following action:</p>	Note	April

No.	Item / Discussion/ Action	Responsibility	Due																									
	<p>"PK (Pam Kensit) will work with Council to initiate coordination meetings between the two funds committees prior to funding rounds with the first meeting being in March 2024";</p> <p>we invite the community members of the s355 committee, along with relevant office bearers and staff from ULSC to attend a coordination meeting on 10th April 2024 7pm at the Collector Memorial Hall with an agenda to follow.</p> <p>Item 3.2 Resolved to hold-over until next meeting review of modification to guidelines to clarify ineligible fund-raising but including the example provided.</p> <p>Item 3.3 CCT Advisory Committee members advised they raise merit of Oval Committee drinking water project in other community forums.</p>	<p>Deferred</p> <p>Closed</p>																										
3	<p>Review of Applications</p> <p>Four applications received sought funds \$69,073.19. Three applications were approved as noted below (Item 4).</p> <table border="1" data-bbox="228 1100 1146 1276"> <thead> <tr> <th data-bbox="228 1100 435 1171">Available R1 2024</th> <th data-bbox="435 1100 672 1171">Sought Funding</th> <th data-bbox="672 1100 911 1171">Approved Funding</th> <th data-bbox="911 1100 1146 1171">Remaining R2 2024</th> </tr> </thead> <tbody> <tr> <td data-bbox="228 1171 435 1224">\$85,651.34</td> <td data-bbox="435 1171 672 1224">\$69,073.19</td> <td data-bbox="672 1171 911 1224">\$42,662.19</td> <td data-bbox="911 1171 1146 1224">\$ 42,989.15</td> </tr> <tr> <td data-bbox="228 1224 435 1276"></td> <td data-bbox="435 1224 672 1276"></td> <td data-bbox="672 1224 911 1276"></td> <td data-bbox="911 1224 1146 1276"></td> </tr> </tbody> </table>	Available R1 2024	Sought Funding	Approved Funding	Remaining R2 2024	\$85,651.34	\$69,073.19	\$42,662.19	\$ 42,989.15					Note														
Available R1 2024	Sought Funding	Approved Funding	Remaining R2 2024																									
\$85,651.34	\$69,073.19	\$42,662.19	\$ 42,989.15																									
4	<p>Summary of Advisory Committee Recommendations</p> <table border="1" data-bbox="228 1339 1146 1896"> <thead> <tr> <th data-bbox="228 1339 451 1402">Applying Organisation</th> <th data-bbox="451 1339 704 1402">Project</th> <th data-bbox="704 1339 870 1402">Requested Amount</th> <th data-bbox="870 1339 967 1402">Fund</th> <th data-bbox="967 1339 1146 1402">Approved</th> </tr> </thead> <tbody> <tr> <td data-bbox="228 1402 451 1524">The Uniting Church in Australia*</td> <td data-bbox="451 1402 704 1524">Rewiring and fence replacement</td> <td data-bbox="704 1402 870 1524">\$35,147.69</td> <td data-bbox="870 1402 967 1524">Full</td> <td data-bbox="967 1402 1146 1524">\$35,147.69</td> </tr> <tr> <td data-bbox="228 1524 451 1612">Collector Markets</td> <td data-bbox="451 1524 704 1612">Ongoing operational costs</td> <td data-bbox="704 1524 870 1612">\$17,475.00</td> <td data-bbox="870 1524 967 1612">-</td> <td data-bbox="967 1524 1146 1612">-</td> </tr> <tr> <td data-bbox="228 1612 451 1801">Memorial Hall</td> <td data-bbox="451 1612 704 1801">Mirrors for all bathrooms and (sun/wind protection) veranda shutters</td> <td data-bbox="704 1612 870 1801">\$7,514.50</td> <td data-bbox="870 1612 967 1801">Full</td> <td data-bbox="967 1612 1146 1801">\$7514.50</td> </tr> <tr> <td data-bbox="228 1801 451 1896">Collector Public School P&C**</td> <td data-bbox="451 1801 704 1896">Small Schools Camp at Jindabyne</td> <td data-bbox="704 1801 870 1896">\$8,936.00</td> <td data-bbox="870 1801 967 1896">-</td> <td data-bbox="967 1801 1146 1896">-</td> </tr> </tbody> </table>	Applying Organisation	Project	Requested Amount	Fund	Approved	The Uniting Church in Australia*	Rewiring and fence replacement	\$35,147.69	Full	\$35,147.69	Collector Markets	Ongoing operational costs	\$17,475.00	-	-	Memorial Hall	Mirrors for all bathrooms and (sun/wind protection) veranda shutters	\$7,514.50	Full	\$7514.50	Collector Public School P&C**	Small Schools Camp at Jindabyne	\$8,936.00	-	-	RAC notify applicants and update website	April
Applying Organisation	Project	Requested Amount	Fund	Approved																								
The Uniting Church in Australia*	Rewiring and fence replacement	\$35,147.69	Full	\$35,147.69																								
Collector Markets	Ongoing operational costs	\$17,475.00	-	-																								
Memorial Hall	Mirrors for all bathrooms and (sun/wind protection) veranda shutters	\$7,514.50	Full	\$7514.50																								
Collector Public School P&C**	Small Schools Camp at Jindabyne	\$8,936.00	-	-																								

No.	Item / Discussion/ Action	Responsibility	Due
	<p>*The Uniting Church application for safety and maintenance works was approved after the Committee and RAC Trustee agreed the past and ongoing use of this building and grounds for social outreach, art exhibitions and community events complied with the overall objectives of the Trust, overwhelmingly contributing to preservation of heritage and the social well-being of the community.</p> <p>All applications were meritorious however, the Advisory Committee recommended against funding the following applications:</p> <ul style="list-style-type: none"> • Collector Markets - not compliant with guidelines <i>(k) projects that, in the opinion of Trustee and/or Advisory Committee, are environmentally, socially or economically unsustainable</i> • Collector Public School – recommended to reapply <i>Although the application meets the objects of the Trust, the Advisory Committee recommends the project reapply for funding in the next round of funding meeting a number conditions:</i> <ol style="list-style-type: none"> 1. <i>The application is signed off by the school principals of Collector and Breadalbane public schools, additionally confirming the following:</i> <ul style="list-style-type: none"> - <i>public liability resides with Collector and Breadalbane Public Schools for the students attending the camp and the respective schools (see 6.1(j) Guidelines for Applicants).</i> - <i>Collector Public School and Breadalbane Public Schools are unable to financially support the camp from their own budgets</i> - <i>funding is not already available for the camp through application to the NSW Department of Education by the respective schools</i> - <i>that all parents attending the camp have completed the Volunteer Working with Children checks prior to attending the camps and that the grant application does not include their costs</i> - <i>final costs inclusive of GST</i> 2. <i>The applicant provide to Ratch details of the timing and outcome of the Matana Foundation grant application and the impact on the overall budget and grant application and confirmation that the grant does not cross subsidise other ineligible public schools.</i> 3. <i>That acquittal of all grant funds is completed as per the requirements set out in 6.1(h) of the Guidelines for Applicants.</i> 4. <i>That a report be provided to the Trustee of the outcomes of the camp as set out in 6.2(b) of the Guidelines for Applicants.</i> <p>Other feedback requiring action:</p>		

No.	Item / Discussion/ Action	Responsibility	Due
	1. Successful applications should be asked to report on project outcomes, showing how they met on objectives and include in any future applications.		
5	General Business 1. Ed Geishofer's term expired December 2023, with James McKay assuming Chairmanship and new committee member Penelope Marshall commencing tenure.	Note	All
6	Next meeting August 2024 (specific date TBC) to review new member nominations.	Note	